WSU Contract xxxxx

Amendment to update contract management information.

Amendment No. x

This agreement between **WASHINGTON STATE UNIVERSITY** and **NAME OF CONTRACTOR** is amended to update Contract Management information as follows:

**CONTRACT MANAGEMENT**

1. The Contract Manager for each of the parties shall be the contact person for all communications regarding the performance of this contract and billing.

|  |  |  |
| --- | --- | --- |
|  | Contract Manager for the CONTRACTOR | Contract Manager for the UNIVERSITY |
| Name |  |  |
| Address |  |  |
| Address |  |  |
| Telephone |  |  |
| Email |  |  |

1. The Project Manager for each of the parties will be point of contact for scope of work. Project Manager for UNIVERSITY will receive and accept deliverables and determine if CONTRACTOR has satisfactorily completed the scope of work.

|  |  |  |
| --- | --- | --- |
|  | Project Manager for the CONTRACTOR | Project Manager for the UNIVERSITY |
| Name |  |  |
| Address |  |  |
| Address |  |  |
| Telephone |  |  |
| Email |  |  |

All other terms and conditions of this Contract remain unchanged.

This contract amendment, consisting of one page, is executed by the persons signing below who warrant that they have the authority to execute an amendment to the agreement.

**CONTRACTOR NAME** **WASHINGTON STATE UNIVERSITY**

By By

Name of signatory Date Patty Gropp, C.P.M. Date

Title of signatory Associate Director, Purchasing Services

Email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ gropp@wsu.edu