Intent to Sole Source Consulting Services

Washington State University (WSU) intends to amend a Contract with Jan Chavez Wilcynski of Santa Fe, New Mexico which will increase the value of the Contract to over $10,000. WSU has recognized the need for additional consulting services related to the US Department of Energy’s “Hanford Mission Essential Services Contract” Request for Proposals.

- development of a community commitment and diversity plan, and
- economic development, educational and small business initiatives

in response to the competitive solicitations being issued by the Department of Energy (DOE) for various Hanford prime contracts.

The Contract Amendment will add 120 hours of Scope Work for developing WSU’s response(s) to RFPs issued by the US Department of Energy’s “Hanford Mission Essential Services Contract (HMESC)” Such RFPs be issued for requested specialty services in the areas of training and workforce readiness, small business activities, community commitment and diversity plans, economic development, intern placements, and other related areas.

Related to other upcoming Hanford contract solicitations, Ms Chavez Wilcynski will research opportunities for WSU in the above area and recommend strategies for their participation, and draft generic plans for submission to potential bidders.

Ms. Chavez Wilcynski is uniquely qualified to successfully perform this work. She has extensive knowledge of Department of Energy (DOE) management and operating contracts and procurement processes. She has written statements of works for performance-based contracts for US, UK, and Canada government contracts. She has developed a community commitment plan submitted as part of a private sector bid on management and operation of a DOE clean-up site, evaluated bids as a member of a DOE Source Evaluation Board (SEB), and served as an advisor to SEB’s for both US and Canadian GOCO contracts.

Her diverse work experience affords perspectives unique to the scope of work. She has served in staff, mid-management, and executive positions in government and as a contractor in the US, UK and Canada in both business and technical positions. This diversity of experience affords the unique ability to understand complex scope of technical work and devise solutions to that work in multiple conditions in the US DOE complex and elsewhere.

The Contract Amendment does not extend period of performance. Additional services shall be rendered between March 10, 2019 and April 30, 2019
Compensation shall not exceed $40,000 including expense reimbursements.

Any inquiries regarding this notification shall be sent to the WSU Purchasing Office via email to: gropp@wsu.edu. This notice is being provided in compliance with RCW 39.26.140 and RCW 28B.10.029. The deadline for inquiries is 5pm on March 14, 2019.