

NEW CONTRACT ABSTRACT

**18142 KCDA**

Purchasing Services

4/19/2002 to 4/19/2030

\$0.00

Purchase Agreement

Signed by: GROPP

☐ OFMFiling Filer's Initials

☐ OFMFiling

Retention Date: 4/19/2037

9/8/2010

KCDA

INTERGOVERNMENTAL COOPERATIVE  
PURCHASING AGREEMENT  
WASHINGTON STATE UNIVERSITY - PULLMAN

PURSUANT TO CHAPTER 39.34 RCW and to other provisions of law, the King County Directors' Association Purchasing Department, hereinafter called "KCDA", and the following named public agency of the State of Washington, WASHINGTON STATE UNIVERSITY - PULLMAN after called "the public agency", hereby agree to cooperative governmental purchasing upon the following terms and conditions:

1. KCDA, in contracting for the purchase of goods and service for the member public school districts, agrees to contract also on behalf of the public agency, to the extent permitted by law and agreed upon by the parties.
2. KCDA will contract for the purchase of goods and services according to the laws and regulations governing purchases by and on behalf of the public school system of the State of Washington. The public agency accepts responsibility for compliance with any additional or varying laws and regulations governing purchases by or on behalf of the public agency in question.
3. The public agency reserves the right to contract independently for the purchase of any particular class of goods or services, with or without notice to KCDA.
4. KCDA reserves the right to exclude the undersigned public agency, or any class containing the undersigned public agency, from any particular purchasing contract, with or without notice to the public agency.
5. The public agency agrees to pay for goods and services as billed by KCDA upon completion of transfer of goods per normal terms as established by KCDA. Any additional expense incurred by KCDA in regards to any transaction for the public agency shall be paid by the public agency.
6. This agreement shall continue in force until cancelled by either party, which cancellation may be effected with or without notice to the other party.
7. Contacts:

A. Public Agency: Washington State University - Purchasing Services  
 Name of Individual: JOANNE K. WIGHT, CPM, APP, Buyer II  
 Phone: (509) 335-7765 Fax: ( )

B. KCDA  
 18638 80th Ave. S. (98032) (425) 251-8115  
 P.O. Box 5550 1-800-422-5019  
 Kent, WA 98064-5550 Fax (425) 251-8437  
 E-Mail www.kcda.org

Date:

4/19/02

Public Agency Name:

WSU

Address:

Purchasing Services220 French Admin, Pullman, WA 99164-1020

Printed Name:

Signature:

Joanne K. Wight, CPM, APP

Title:

Buyer IIJM Arasmith  
Purchasing Manager

Telephone Number:

509-335-1494

Fax Number:

509-335-7765

E-Mail Address:

YWIGHT@WSU.EDU

KCDA General Manager

Date

4/24/02

School Code: Dist # + Cat:  
 184 Line Items:

Please Sign &  
 Fax back for  
 Confirmation

18639 80th Ave S  
PO Box 5550  
Kent, wa 98064-5550  
Phone: 425-251-8115, ext. 116  
Fax: 253-395-6402  
email: kwaltenburg@koda.org



# Fax

**To:** Yvonne Wight

Washington State University

**From:** Kelly Waltenburg

Purchasing Agent

**Fax:** 509-335-7765

**Date:** December 1, 2005

**Phone:**

**Pages:** Including cover page

**Re:**

**CC:**

☐ **Urgent**

☒ **For Review**

☐ **Please Comment**

☐ **Please Reply**

☐ **Please Recycle**

**•Comments:**

Following is the original signed copy of our agreement signed by our General Manager on 4/24/02.

Respectfully,

Kelly Waltenburg

November 15, 2005

KCDA  
Attention: Kim Powell, Secretary  
18639 80th Avenue So. (98032)  
PO Box 5550  
Kent, WA 98064-5550

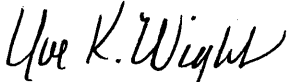
Dear Kim:

In reviewing my records of the Intergovernmental Cooperative Purchasing Agreement with KCDA, I do not have a signed copy of acknowledgement by the KCDA General Manager.

Perhaps you have a copy of my correspondence dated April 22, 2002. I enclose a copy for your reference which accompanied our signed copy of this agreement. If you have an updated version, by all means please fax it to me @ 509-335-7765 so we may update and officiate our records.

Please fax the signed agreement to the number above at your earliest convenience. May I also confirm our account code as #1395. Many thanks.

Sincerely,



Yve Yvonne Wight, C.P.M.  
Buyer II

**INTERSTATE ASSOCIATE MEMBERSHIP AGREEMENT  
BETWEEN KING COUNTY DIRECTORS' ASSOCIATION AND**

Whereas, King County Directors' Association is authorized by RCW 39.34 to enter into an agreement with other public agencies to purchase any and all merchandise otherwise available to public school districts; and

Whereas, the \_\_\_\_\_ desires to enter into an agreement with King County Directors' Association authorizing said institution to purchase supplies, equipment and materials through King County Directors' Association; now therefore,

It is mutually agreed as follows:

1. King County Directors' Association (hereinafter referred to as "KCDA"), hereby agrees to sell to the undersigned institution supplies, equipment and materials, hereinafter referred to as "goods", as set forth in its current catalog(s), from existing inventory and special purchases, at current cost factors plus variable administrative fees for services rendered.
2. The undersigned institution agrees to pay for all items purchased within forty (40) days from the date of shipment from KCDA's warehouse or supplier.
3. Title to goods (except for the security interest retained under the Uniform Commercial Code, Title 62 RCW) shall pass on shipment or delivery to a common carrier, whichever occurs earlier, and all risk of loss shall pass to the purchaser on shipment or delivery to a common carrier.
4. In the event it is necessary for KCDA to employ the services of an attorney to enforce any provision hereof, or to collect any money due under the terms hereof, the purchaser agrees to pay the reasonable cost thereof including all costs and fees incurred in connection therewith. In the event it is necessary for KCDA to commence a legal action with respect to the enforcement of this agreement, the parties stipulate as follows:
  - (a) the contract was formed in the State of Washington;
  - (b) the contract shall be construed in accordance with the laws of the State of Washington; and
  - (c) the action shall be commenced and tried in the superior court for King County, Washington.
5. It is further understood and agreed that KCDA is obligated to supply equipment, materials and supplies only if available and to secure the same at the best prices possible and that KCDA will not be liable to the undersigned institution in the event it is unable to supply or provide any supplies, materials or equipment requested by the undersigned institution.
6. Either party may cancel this agreement on thirty (30) days written notice or five (5) days notice for late payment.
7. The undersigned institution does not claim any proprietary interest of any nature whatsoever in KCDA or any funds or assets held by KCDA, and it is further agreed that the undersigned institution will not be liable for any of the general obligations of KCDA and shall be limited with respect to its liability to the extent provided for herein.
8. In the event KCDA is determined to be subject to any additional tax, charges or fees by the State of Washington or other municipal governmental entities as a result of entering into this agreement, the undersigned institution agrees to pay in addition to all other amounts specified herein the additional tax, whether B & O tax, sales tax, or other excise tax, or any other tax, and in addition, agrees to indemnify and hold KCDA harmless with respect to defending any action brought by the Department of Revenue or any other state or municipal entity claiming that such tax(s) is/are due, including attorney's fees and costs incurred therein.
9. Time is of the essence to this Agreement.
10. The undersigned institution agrees to abide by all of the general rules and regulations and policies of KCDA as heretofore or hereafter adopted, including as provided for in the interlocal agreement which authorizes the formation of KCDA under RCW 39.34, and including amendments thereto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2007

School District/Public Agency Name: \_\_\_\_\_

By (signature of person authorized): \_\_\_\_\_

Print above name: \_\_\_\_\_

Title (of above person): \_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

County in which located: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail Address \_\_\_\_\_

\_\_\_\_\_  
KCDA Chief Financial Officer

\_\_\_\_\_  
Date

April 22, 2002

KCDA

Attn: Kim Powell, *Secretary*  
18639 80<sup>th</sup> Avenue So. (98032)  
P.O. Box 5550  
Kent, WA 98064-5550

Dear Kim:

Enclosed is the Intergovernmental Cooperative Purchasing Agreement with original signature. If you would fax our school account code number to me @ 509-335-7765 then it may be referenced on the purchasing documents and would be most appreciated. We anticipate receipt of your catalog and our alliance in future acquisitions.

My gratitude to you and Ron Ricketts for your informative and helpful assistance.

Sincerely,

*Yvonne K. Wight*

Yve Yvonne Wight, C.P.M., A.P.P.  
Buyer II

CC: V. Arrasmith, Purchasing Manager

Post-it® Fax Note		7671	2 11/12/05	# of pages 4
To	Kim Powell	From	Yve Wight	
Co./Dept.	KCDA	Co.	WSU	
Phone #		Phone #		
Fax #	425-251-8437	Fax #	509-335-7765	

INTERGOVERNMENTAL COOPERATIVE  
PURCHASING AGREEMENT  
WASHINGTON STATE UNIVERSITY - PULLMAN

PURSUANT TO CHAPTER 39.34 RCW and to other provisions of law, the King County Directors' Association Purchasing Department, hereinafter called "KCDA", and the following named public agency of the State of Washington, WASHINGTON STATE UNIVERSITY - PULLMAN after called "the public agency", hereby agree to cooperative governmental purchasing upon the following terms and conditions:

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3. The public agency reserves the right to contract independently for the purchase of any particular class of goods or services, with or without notice to KCDA.
4. KCDA reserves the right to exclude the undersigned public agency, or any class containing the undersigned public agency, from any particular purchasing contract, with or without notice to the public agency.
5. The public agency agrees to pay for goods and services as billed by KCDA upon completion of transfer of goods per normal terms as established by KCDA. Any additional expense incurred by KCDA in regards to any transaction for the public agency shall be paid by the public agency.
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## 7. Contacts:

- A. Public Agency: Washington State University - Purchasing Services  
 Name of Individual: WONNA K. WIGHT, CPM, APP., Buyer II  
 Phone: 509 335-1776 Fax: ( )
- B. KCDA  
 18639 80th Ave. S. (98032) (425) 251-8115  
 P.O. Box 5550 1-800-422-5019  
 Kent, WA 98064-5550 Fax (425) 251-8437  
 E-Mail www.kcda.org

Date:

4/19/02

Public Agency Name:

WSU

Address:

Purchasing Services220 French Admin Pullman, WA 99164-1020

Printed Name:

Signature:

Title:

Telephone Number:

Fax Number:

E-Mail Address:

Wonna K. Wight, CPM, APPBuyer II509-335-1494509-335-1776WRIGHT@WSU.EDUJim Arasmith  
Purchasing Manager

KCDA General Manager

Date

School Code: Dist # + Cat:  
18M Line Items:

Please sign &  
 fax back for  
 Confirmation



Christine O. Gregoire


**ATTORNEY GENERAL OF WASHINGTON**

1125 Washington Street SE • PO Box 40100 • Olympia WA 98504-0100

**MEMORANDUM**

April 2003

TO: Corine Pennington, SAO Manager  
Team Audit Support

FROM: Brian Buohholz, AAG 

SUBJECT: Interlocal Agreements and Bid Piggybacking

Stacia Hollar has asked that I respond to your request for reconsideration and clarification of earlier advice we provided regarding the following question:

Does a local government have authority to utilize the bid proposal received by another local government entity without first entering into an interlocal agreement with that entity?

Our current interpretation of the law is that, although such an agreement may be a good business practice to ensure compliance with particular bid law requirements, it is not legally necessary to have entered an interlocal agreement prior to utilizing another entity's contract.

**ANALYSIS**

Initially, it should be noted that there is a diversity of opinion on this issue in the local government legal community. We believe the following general principles should be kept in mind when addressing this issue: (1) many local governments may exercise those powers either expressly granted or necessarily implied from express grants of authority; (2) code cities and charter counties may generally exercise any powers capable of exercise by such an entity unless otherwise limited by law; and (3) there is a strong public policy in this state favoring application and enforcement of competitive bidding laws.

Local government competitive bidding statutes are found throughout the Revised Code of Washington in those chapters relating to different types of local government entities. The specific requirements for conducting bidding vary by entity, necessitating reference to each particular entity's specific bidding requirements to determine what (if any) statutory bidding requirements exist. In our opinion, an entity making a purchase bears the burden of establishing that the purchase has been made in compliance with bidding requirements.

Purchases may be made pursuant to joint purchasing contracts or programs entered by two or more public agencies. Under ch. 39.34 RCW, the Interlocal Cooperation Act, two or more public agencies are authorized to exercise their powers jointly. RCW 39.34.030(1); 39.34.080. However, each participating agency must have the power to do individually what it agrees to do jointly. This Office has consistently advised that ch. 39.34 RCW permits public agencies to enter into interlocal agreements to do jointly only what each agency could do independently. The statute does not broaden the powers of public agencies or relieve them of their statutory obligations. See AGO 1991 No. 19 at 6-7; AGO 1988 No. 19 at 5; AGO 1979 No.

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DO NOT DISCLOSE**



**Wight, Yve**

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**To:** Gropp, Patty  
**Cc:** Arrasmith, Vickie; Berry, Pam  
**Subject:** FW: KCDA Contract Usage

Patty, here is the essence of my email response to Vicky for Hal. Have included material for you from the KCDA website along with membership roster which includes not only WSU but U of W, WWU and EWU. Perhaps you could take a look from your laptop or recommend that Hal check it out at [WWW.KCDA.ORG](http://WWW.KCDA.ORG). Yve  
PS One of the conditions we negotiated with our vendors was that they would handle/pay any fees related to use of this contract. No PO has every been issued for such fees nor invoice received; this is between the vendor and KCDA.

---

**From:** Wight, Yve  
**Sent:** Tuesday, August 01, 2006 2:04 PM  
**To:** Arrasmith, Vickie  
**Subject:** RE: KCDA Contract Usage

We have been through this numerous times. Interesting he doesn't say how they may not comply . We, you and I, signed off on the KCDA documents, along with Rod Ramer who has the actual bid documents, several years ago. This contract has saved the University thousands of dollars . All of our major vendors offer KCDA pricing and utilize it's price structure when it's less than state contract pricing...which is often. At this point, I suggest they prove otherwise. It is established as the King County District Authority pricing for K-12 and utilized by all eligible school distiricts, Community Colleges and Higher Ed. They have been missing out all this time?!! Shame on them . Yve

---

**From:** Arrasmith, Vickie  
**Sent:** Sunday, July 30, 2006 8:35 AM  
**To:** Wight, Yve  
**Subject:** FW: KCDA Contract Usage

Second request - I'd like to discuss this again before responding to Hal.

V. M. Arrasmith, C.P.M.  
Director of Purchasing  
Washington State University  
Pullman, WA 99164-1020  
[vickie@wsu.edu](mailto:vickie@wsu.edu)  
Phone 509-335-3541  
Fax 509-335-7765

---

**From:** Hal Verrell [<mailto:Hal.Verrell@wwu.edu>]  
**Sent:** Saturday, July 29, 2006 11:25 AM  
**To:** Wight, Yve  
**Cc:** Gropp, Patty; Arrasmith, Vickie  
**Subject:** KCDA Contract Usage

I have been advised by my copier support group that you have used a KCDA contract to acquire some of your

copiers. We had always been of the opinion that KCDA contracts did not qualify for use by us due to the fact they don't meet some of the qualifications for competition. Had you guys found a way through this, I did understand that KCDA had done a lot to try to be in compliance, but I wasn't sure they were there. My copier person is hounding the heck out of me on this, so any input you have would be greatly appreciated.

Hal Verrell, Director, Purchasing & Contracts

Western Washington University

email - [hal.verrell@wwu.edu](mailto:hal.verrell@wwu.edu)

Tel: 360-650-3127

Fax: 360-650-6810

## Gropp, Patty

---

**From:** Gropp, Patty  
**Sent:** Wednesday, August 16, 2006 5:35 PM  
**To:** 'Hal Verrell'  
**Subject:** RE: KCDA Contract Usage

Hal,

We did miss you at the Pack Forest. It was a good meeting. I brought up the KCDA issue the end during the "other topics of interest" time. The talk around the table was that AAG's have different interpretations of the law, and that results in what amounts to a double standard. Seems odd to me, but here's what Yvonne reported to me:

WSU has an Intergovernmental Cooperative Purchasing Agreement with KCDA, signed in 2002. We utilize only the copier contract. All of the state contract copier vendors we use have KCDA pricing. It is often better than state contract pricing. Each of these vendors gives WSU the best pricing available, between the two contracts. This has saved WSU thousands of dollars. We negotiated waiver of the KCDA contract usage fee. The vendors absorb this cost.

I don't know if anyone performed Jack Ziegler's 8-question test on the KCDA copier bid, but Yvonne informed me that Rod Ramer, Purchasing Manager for Community Colleges of Spokane, has hard copy of bid documents.

Vickie and I will be attending the NAEP regional. See you in October!

Patty

---

**From:** Hal Verrell [mailto:Hal.Verrell@wsu.edu]  
**Sent:** Tuesday, August 15, 2006 9:22 AM  
**To:** Gropp, Patty  
**Subject:** RE: KCDA Contract Usage

Any luck with my KCDA question? Sorry I wasn't able to make it to the meeting last week, just had a crunch of things to do here.

Hal Verrell  
360-650-3127

---

**From:** Gropp, Patty [mailto:gropp@wsu.edu]  
**Sent:** Monday, July 31, 2006 3:08 PM  
**To:** Hal Verrell

8/16/2006

**Cc:** Wight, Yve  
**Subject:** RE: KCDA Contract Usage

Hal,

Yes, I'll be at the Pack Forest meeting next week, and bringing along one of our newer buyers, Kerry Johnson. I'm looking forward to seeing everyone and working on the project together.

Thanks for the attachment. I'll share it with Yvonne Wight and she'll have comments for you tomorrow.

Patty Gropp  
Purchasing Services  
335-3582

---

**From:** Hal Verrell [mailto:Hal.Verrell@wsu.edu]  
**Sent:** Monday, July 31, 2006 10:35 AM  
**To:** Gropp, Patty  
**Subject:** RE: KCDA Contract Usage

Hi Patty!

Attached is the kind of checklist I got, I think it was at a PNPPA meeting where Jack Ziegler did a presentation on the use of cooperative contracts. KCDA did not meet most of these, although they tell me that they do now advertise, they address the MWBE and reciprocity issues, but I have only heard that through the grapevine. To really assess whether they are meeting the requirements we would need to go visit them and basically do an audit. Maybe if enough of the four years are interested we could get together to do something like this.

Maybe we can discuss at Pack Forest next week, didn't I see you on the guest list?

Hal Verrell  
360-650-3127

---

**From:** Gropp, Patty [mailto:gropp@wsu.edu]  
**Sent:** Monday, July 31, 2006 9:48 AM  
**To:** Hal Verrell  
**Cc:** Wight, Yve  
**Subject:** RE: KCDA Contract Usage

Hal,

Yve is out on leave today, so expect an answer tomorrow from her. Just to satisfy my own curiosity, do you recall what shortcomings were found in the KCDA competitive process, and by whom?

Patty

8/16/2006

Patty Gropp  
Purchasing Services  
335-3582

---

**From:** Hal Verrell [mailto:Hal.Verrell@wwu.edu]  
**Sent:** Saturday, July 29, 2006 11:25 AM  
**To:** Wight, Yve  
**Cc:** Gropp, Patty; Arrasmith, Vickie  
**Subject:** KCDA Contract Usage

I have been advised by my copier support group that you have used a KCDA contract to acquire some of your copiers. We had always been of the opinion that KCDA contracts did not qualify for use by us due to the fact they don't meet some of the qualifications for competition. Had you guys found a way through this, I did understand that KCDA had done a lot to try to be in compliance, but I wasn't sure they were there. My copier person is hounding the heck out of me on this, so any input you have would be greatly appreciated.

Hal Verrell, Director, Purchasing & Contracts  
Western Washington University  
email - hal.verrell@wwu.edu  
Tel: 360-650-3127  
Fax: 360-650-6810

8/16/2006

ATTORNEY GENERAL OF WASHINGTON

April 1, 2003  
Page 2

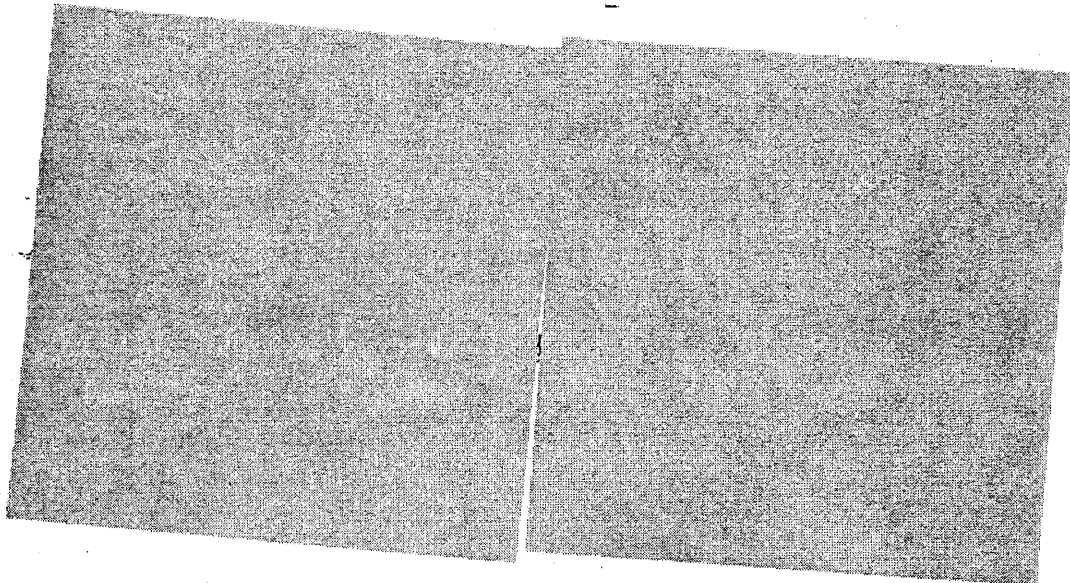
2 at 4; AGO 1978 No. 21 at 7; AGO 1969 No. 8 at 5; 2 MoQuillin Municipal Corporations § 10.09 (3d ed. 1988).

We interpret the Interlocal Cooperation Act as authorizing public agencies to contract with each other in advance to conduct a joint purchasing program that complies with all bid requirements of each public agency involved. Therefore, if public agencies agree in advance to conduct a joint purchasing program, it should be done pursuant to interlocal agreement.

However, we do not interpret the Act as mandating a rule that purchases can only be made from another public agency's purchase contract pursuant to such an interlocal agreement. Rather, our interpretation of general local government bidding requirements is that public agencies may subsequently avail themselves of purchase contracts entered by other public agencies if (1) the contract is determined to have been awarded in compliance with all bidding requirements of the agency seeking to purchase, (2) the contract was awarded with terms indicating that it would be available for use by other public entities, and (3) there is no statutory provision prohibiting such a purchase.

I hope this information is useful to you. You are reminded that this represents our own considered research and analysis, and is not considered an official opinion of the Attorney General. Please contact me or Stacia Hollar if you have any questions.

BEB:kp



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# KCDA Members

## Go to Members:

[Alaska](#)  
[Idaho](#)  
[Illinois](#)  
[Montana](#)  
[Minnesota](#)  
[Oregon](#)  
[Wisconsin](#)

## Washington State Members

**A B C D E F G H I J K L M**  
**N O P Q R S T U V W X Y Z**

### A

Aberdeen School District	Aberdeen	WA
Aberdeen, City of	Aberdeen	WA
Academy Northwest	Arlington	WA
Adams County	Ritzville	WA
Adna School District #226	Adna	WA
Alderwood Water District	Lynnwood	WA
Algona, City of	Algona	WA
All Saints School	Spokane	WA
All Saints School	Puyallup	WA
Almira SD #17	Almira	WA
Anacortes Housing Authority	Anacortes	WA
Anacortes SD 103	Anacortes	WA
Anacortes, City of	Anacortes	WA
Antioch University-Seattle	Seattle	WA
Arbor Elementary	Issaquah	WA
Archbishop Thomas J. Murphy HS	Everett	WA
Arlington Fire Dept.	Arlington	WA
Arlington SD #16	Arlington	WA
Arlington, City of	Arlington	WA
Asotin Anatone SD	Asotin	WA
Asotin County	Asotin	WA
Asotin, City of	Asotin	WA
Association of Washington School Principals	Olympia	WA
Assumption School	Seattle	WA
Assumption School	Bellingham	WA
Auburn Advent Academy	Auburn	WA
Auburn SD #408 Admin Center	Auburn	WA
Auburn, City of	Auburn	WA

### B

Bainbridge Is Park/Recreation District	Back to Top	
Bainbridge Is SD #303	Bainbridge Island	WA
Bainbridge Island Fire Dept.	Bainbridge	WA
Bainbridge Island, City of	Bainbridge Island	WA
	Bainbridge Island	WA

Bastyr University  
 Bates Tech College/NACS  
 Battle Ground SD #119  
 Battleground Fire Dept. #11  
 Bear Creek School, The  
 Bellevue Christian School  
 Bellevue Community College  
 Bellevue Montessori  
 Bellevue Purchasing, City of  
 Bellevue SD 405  
 Bellingham Christian School  
 Bellingham Housing Authority  
 Bellingham SD #501  
 Bellingham Tech College  
 Bellingham, City of  
 Ben Franklin Transit  
 Benge School District  
 Benton Co Fire District #4  
 Benton County  
 Benton County F.D. #1  
 Benton County PUD  
 Bertschi School  
 Bethel SD #403  
 Bickleton SD #203  
 Big Bend Community College  
 Billings Middle School  
 Black Diamond, City of  
 Blaine School District  
 Boistfort SD #234  
 Bonney Lake, City of  
 Bothell, City of  
 Bremerton Housing Authority  
 Bremerton SD #100  
 Bremerton, City of  
 Brewster Adventist School  
 Brewster School District  
 Bridgeport SD  
 Brinnon School District  
 Brooklake Christ School  
 Buckley Fire District #12  
 Buckley, City of  
 Buena Vista SDA School  
 Burien Library  
 Burlington, City of  
 Burlington Ed SD #100  
 Burlington Little School  
 Bush School, The

### C

C. C. A. - Wenatchee  
 Camas School District  
 Cape Flattery SD #401  
 Carbonado School District  
 Carbonado, Town of

Kenmore	WA
Tacoma	WA
Battle Ground	WA
Battleground	WA
Redmond	WA
Clyde Hill	WA
Bellevue	WA
Bellevue	WA
Bellevue	WA
Bellevue	WA
Bellingham	WA
Bellingham	WA
Bellingham	WA
Bellingham	WA
Bellingham	WA
Richland	WA
Benge	WA
West Richland	WA
Prosser	WA
Kennewick	WA
Kennewick	WA
Seattle	WA
Spanaway	WA
Bickleton	WA
Moses Lake	WA
Seattle	WA
Black Diamond	WA
Blaine	WA
Curtis	WA
Bonney Lake	WA
Bothell	WA
Bremerton	WA
Bremerton	WA
Bremerton	WA
Brewster	WA
Brewster	WA
Bridgeport	WA
Brinnon	WA
Federal Way	WA
Buckley	WA
Buckley	WA
Auburn	WA
Seattle	WA
Burlington	WA
Burlington	WA
Burlington	WA
Seattle	WA
Back to Top	
Wenatchee	WA
Camas	WA
Sekiu	WA
Carbonado	WA
Carbonado	WA



Carnation, City of	Carnation	WA
Cascade Christian-Puyallup	Puyallup	WA
Cascade School District	Leavenworth	WA
Cashmere School District #222	Cashmere	WA
Cashmere, City of	Cashmere	WA
Castle Rock School District #401	Castle Rock	WA
Cedar Park Christian School	Bothell	WA
Cedar River Montessori School	Renton	WA
Centerville School District #215	Centerville	WA
Central Kitsap Fire & Rescue	Silverdale	WA
Central Kitsap School District #401	Silverdale	WA
Central Services Dept..	Port Angeles	WA
Central Valley SD 356	Greenacres	WA
Central Washington University	Ellensburg	WA
Central Whidbey Island Fire/Rescue	Coupeville	WA
Centralia Christian School	Centralia	WA
Centralia College	Centralia	WA
Centralia SD #401	Centralia	WA
Charles Wright Academy	Tacoma	WA
Chehalis SD 302	Chehalis	WA
Chehalis, City of	Chehalis	WA
Chelan County	Wenatchee	WA
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Snohomish Co Fire Dept. #7	Snohomish	WA
Snohomish Co Fire Dept. #8	Everett	WA
Snohomish County Fire Dept. #17	Granite Falls	WA
Snohomish Health District	Everett	WA
Snohomish School District #201	Snohomish	WA
Sno-Isle Regional Library District	Marysville	WA
Snoqualmie Valley School District #410	Snoqualmie	WA
Snoqualmie Springs School	Issaquah	WA
Snoqualmie, City of	Snoqualmie	WA
Soap Lake School District #156	Soap Lake	WA
Soundview Private School	Lynnwood	WA
South Bend School District #118	South Bend	WA
South Kitsap School District #402	Port Orchard	WA
South Puget Sound Community College	Olympia	WA
South Whidbey Park & Recreation District	Langley	WA
South Whidbey School District #206	Langley	WA
South Yakima Conservation District	Zillah	WA
Southeast Thurston Fire/EMS	Yelm	WA
Southside School District #42	Shelton	WA
Southwest Washington Agency on Aging	Vancouver	WA
Special Commitment Center	Steilacoom	WA
Spokane Co Fire District #4	Chattaroy	WA
Spokane Co Fire Dept. #8	Valleyford	WA
Spokane County	Spokane	WA
Spokane County Library	Spokane	WA
Spokane Housing Authority	Spokane	WA
Spokane Jr. Academy	Spokane	WA
Spokane Lutheran	Spokane	WA
Spokane Public Library	Spokane	WA
Spokane Regional Health District	Spokane	WA
Spokane School District #81	Spokane	WA
Spokane Tribe of Indians	Wellpinit	WA
Spokane, City of	Spokane	WA
Sprague School District #8	Sprague	WA
Spring Street School	Friday Harbor	WA
Spruce Street School	Seattle	WA
Squaxin Island Tribe	Shelton	WA
St Alphonsus School	Seattle	WA
St Anne's School	Seattle	WA
St Anthony School	Renton	WA
St Benedict School	Seattle	WA
St Bernadette School	Seattle	WA
St Brendan School	Bothell	WA

St Catherine School	Seattle	WA
St Charles Borromeo	Tacoma	WA
St Frances Cabrini School	Tacoma	WA
St Francis of Assisi	Seahurst	WA
St John School	Seattle	WA
St John School District #322	St John	WA
St Joseph School-Issaquah	Issaquah	WA
St Joseph School	Kennewick	WA
St Joseph School-Seattle	Seattle	WA
St Joseph/Marquette MDL	Yakima	WA
St Joseph-Wenatchee	Wenatchee	WA
St Louise School	Bellevue	WA
St Luke School	Shoreline	WA
St Madeleine Sophie School	Bellevue	WA
St Mark's School	Seattle	WA
St Mary Magdalen School	Everett	WA
St Mary Regional School	Aberdeen	WA
St Matthew School	Seattle	WA
St Michael School	Olympia	WA
St Monica School	Mercer Island	WA
St Nicholas Catholic School	Gig Harbor	WA
St Patrick School	Pasco	WA
St Paul's Lutheran/Wenatchee	Wenatchee	WA
St Paul's School	Yakima	WA
St Philomena School	Des Moines	WA
St Pius X School	Mount Lake Terrace	WA
St Rose of Lima School	Ephrata	WA
St Therese School	Seattle	WA
St Thomas More Catholic School	Spokane	WA
St Thomas More School	Lynnwood	WA
St Thomas School	Medina	WA
St Vincent De Paul	Federal Way	WA
St. Paul's Episcopal School	Bellingham	WA
Stanwood School District #401	Stanwood	WA
Stanwood, City of	Stanwood	WA
Star School District #54	Richland	WA
Starbuck School District	Starbuck	WA
Steilacoom School District #1	Steilacoom	WA
Steilacoom, Town of	Steilacoom	WA
Steptoe School District #304	Steptoe	WA
Stevens Co Fire Protection Dept. #1	Clayton	WA
Stevenson Carson SD #303	Stevenson	WA
Stillaguamish Tribe	Arlington	WA
Sultan School District #311	Sultan	WA
Summit Valley District #202	Addy	WA
Sumner Police Department	Sumner	WA
Sumner School District #320	Sumner	WA
Sunnyside Christian School	Sunnyside	WA
Sunnyside SD 201	Sunnyside	WA
Supt of Public Instruction	Olympia	WA
Sunnyside, City of	Sunnyside	WA
Suquamish Tribe	Suquamish	WA
Swinomish Tribal Community	La Conner	WA

Sylvan Way Christian School

## T

Tacoma Baptist Schools

Tacoma Community College

Tacoma Public Library

Tacoma School District #10

Tacoma, City of

Tacoma, Port of

Tacoma-Pierce Co Health Dept.

Taholah School District #77

Tahoma School District #409

Tekoa School District #265

Tenino School District #402

Tenino, Town of

Thomas Academy

Thorp School District #400

Thurston Co FD #5

Thurston Co FD #8

Thurston Co FD #9

Thurston County

Thurston Regional Planning Council

Timberland Reg Library

Timberland Reg Support Network

Toledo School District #237

Tonasket School District #404

Toppenish School District #202

Toppenish, City of

Touchet School District #300

Toutle Lake School District

Tri City Junior Academy

Trout Lake School District #400

Tukwila School District

Tukwila, City of

Tukwilla, City of

Tulalip Indian Tribe

Tumwater School District #33

Tumwater, City of

Twin Harbors Community Education/Life

Twisp, Town of

## U

Union Gap School District #2

Union Gap, City of

University Place School District #83

University of Washington (Seattle)

University Preparatory

Us Dept. of Agriculture

## V

Vader School District #18

Vader, City of

Valley Christ/Auburn

Valley Medical Center

Valley School District #070

Valley School, The

Bremerton

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Maple Valley

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Tekoa

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Tenino

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Tenino

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Olympia

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Olympia

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Valley

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Seattle

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Vancouver, City of  
 Vancouver School District  
 Vancouver, Port of  
 Vashon Is School District #402  
 Vashon Island Fire District #13  
 Villa Academy  
 Visitation School

## W

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 Washington St School Retirees Association  
 Washington State Employment Sec  
 Washington State Migrant Council  
 Washington State School Directors Association  
 Washington Tech Ed Association  
 Wahkiakum Co FD #3  
 Wahkiakum County  
 Wahkiakum School District #200  
 Wahluke School District  
 Waitsburg School District  
 Walla Walla Community College  
 Walla Walla County  
 Walla Walla FD #5  
 Walla Walla Housing Authority  
 Walla Walla Public Library  
 Walla Walla School District #140  
 Walla Walla, City of  
 Walla Walla, Port of  
 Wapato School District #207  
 Wapato, City of  
 Warden School District  
 Wasbo  
 Washington Association for Pupil Transportation  
 Washington Apple Commission  
 Washington Association of School Administration  
 Washington DECA  
 Washington School for the Deaf  
 Washington State Dept. of Transportation  
 Washington State Fruit Commission  
 Washington State Central Stores  
 Washington State Community College #17  
 Washington State Dept. of Military  
 Washington State Employment Sec  
 Washington State Fruit Commission  
 Washington State Migrant Council  
 Washington State School Retirees Association  
 Washington State School Directors Association  
 Washington State Senate  
 Washington State Transportation Insurance Pool  
 Washington State University at Pullman  
 Washington Tech Ed Association  
 Washougal School District #112  
 Washougal, City of  
 Washtucna School District #109

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 Washougal WA  
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Waterville School District  
 Wellpinit School District  
 Wenatchee Heights Reclamation District  
 Wenatchee School District #246  
 Wenatchee, City of  
 West Region E M S &  
 West Seattle Christian  
 West Sound Academy  
 West Valley SD Spokane  
 West Valley SD Yakima  
 Western Washington University  
 Westside School  
 Whatcom County Fire Dept. #4  
 Whatcom Community College  
 Whatcom County Fire Dept. #10  
 Whatcom County Fire Dept. #16  
 Whatcom County Library  
 White Pass School District #303  
 White River School District #416  
 White Salmon School District #405  
 White Salmon, City of  
 Whitman County  
 Wiaa Wn Intrschr Act Association  
 Wilbur School District #200  
 Wilkeson, Town of  
 Willapa Valley SD #160  
 Wilson Creek School District  
 Winlock School District #232  
 Winslow, City of  
 Wishkah Vall School D #117  
 Wishram School District  
 Woodinville, City of  
 Woodland School District  
 WSU Co-Op Ext King County  
 WSU Co-Op Ext. San Juan County  
 WSU Co-Op Extension-Pierce County  
 WSU Extension/Kittitas County  
 WSU/Chelan Co Cooperative Extension

**Y**

Yakima County  
 Yakima Indian Nation  
 Yakima School District #7  
 Yakima Valley Community College  
 Yakima Valley Reg Library  
 Yakima, City of  
 Yakima-Tieton Irrigation District  
 Yelm School District

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Zillah School District #205  
 Zion Lutheran Shcool

Waterville WA  
 Wellpinit WA  
 Wenatchee WA  
 Wenatchee WA  
 Wenatchee WA  
 Olympia WA  
 Seattle WA  
 Poulsbo WA  
 Spokane WA  
 Yakima WA  
 Bellingham WA  
 Seattle WA  
 Bellingham WA  
 Bellingham WA  
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 Bellingham WA  
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Aleutian Region Schools

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Aleutians East Borough	Sand Point	AK
Annette Island SD	Metlakatla	AK
Association of Alaska School Boards	Juneau	AK
Bering Strait SD	Unalakleet	AK
Chugach School District	Anchorage	AK
Copper River SD	Glennallen	AK
Craig City SD	Craig	AK
Fairbanks SD	Fairbanks	AK
Haines Borough SD	Haines	AK
Hoonah School District	Hoonah	AK
Hoonah, City of	Hoonah	AK
Hydaburg City Schools	Hydaburg	AK
Iditarod Area School District	Mcgrath	AK
Juneau School District	Juneau	AK
Juneau, City & Borough of	Juneau	AK
Kake City Schools	Kake	AK
Kashunamiut School District	Chevak	AK
Kenai, City of	Kenai	AK
Ketchikan Gateway	Ketchikan	AK
King Cove School District	King Cove	AK
Klawock School District	Klawock	AK
Klawock, City of	Klawock	AK
Kodiak School District	Kodiak	AK
Lake & Peninsula SD, The	King Salmon	AK
Lower Kuskokwim S/D	Bethel	AK
Matanuska-Susita Borough SD	Palmer	AK
Metlakatla Housing Authority	Metlakatla	AK
Mt Edgecumbe High	Sitka	AK
Nome Public Schools	Nome	AK
Northwest Artic Borough School District	Kotzebue	AK
Pelican City Schools	Pelican	AK
Petersburg Public School	Petersburg	AK
Sitka School District	Sitka	AK
Sitka, City & Borough of	Sitka	AK
Skagway City School District	Skagway	AK
South Peninsula Hosp - Alaska	Homer	AK
Southwest Region Schools	Dillingham	AK
St Mary School District	St Mary	AK
St Mary's Catholic School	Kodiak	AK
Unalaska City Schools	Unalaska	AK
University of Alaska	Sitka	AK
Valdez City Schools	Valdez	AK
Wrangell School District	Wrangell	AK
Yukon Flats School District	Fort Yukon	AK

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American Falls School District	American Falls	ID
Benewah County	St Maries	ID
Bonner County	Sandpoint	ID
Boundary County SD #101	Bonnors Ferry	ID
Canyon County	Caldwell	ID
City of Mountain Home	Mountain Home	ID
Clark County SD	Dubois	ID

Clearwater County	Orofino	ID
Coeur D'Alene SD	Coeur D'Alene	ID
Coeur D'Alene Tribe	Plummer	ID
Cottonwood Joint SD #242	Cottonwood	ID
Highland JSD #305-Idaho	Craigmont	ID
Idaho Commission on Hispanic Affairs	Boise	ID
Independent School District #1	Lewiston	ID
Independent School District of Boise City	Boise	ID
Joint Jerome School District #261	Jerome	ID
Joint School District #2	Meridian	ID
Joint School District #171	Clearwater	ID
Joint School District #391	Kellogg	ID
Kendrick Joint School District	Kendrick	ID
Kootenai County	Coeur D'Alene	ID
Kootenai Medical Center	Coeur D'Alene	ID
Lakeland School District #272	Rathdrum	ID
Lewis-Clark State College	Lewiston	ID
Lewiston, City of	Lewiston	ID
Logos School	Moscow	ID
McCall-Donnelly joint School District	McCall	ID
Moscow Charter Schools Inc	Moscow	ID
Moscow SD #281	Moscow	ID
Mullan SD	Mullan	ID
New Plymouth School District	New Plymouth	ID
Nez Perce County	Lewiston	ID
Nez Perce Tribe	Lapwai	ID
Nezperce JT SD	Nezperce	ID
Orofino Joint School District	Orofino	ID
Plummer/Worley JT SD #44	Plummer	ID
Post Falls School District #273	Post Falls	ID
Potlatch School District #285	Potlatch	ID
Shosone County	Wallace	ID
St Maries Joint School	St Maries	ID
University of Idaho	Moscow	ID
Wallace School District	Wallace	ID
West Bonner County School District #83	Priest River	ID

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Libby Public Schools	Libby	MT
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St. Olaf College	Northfield	MN
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Amity School District #4J	Amity	OR
Astoria School District #1-C	Astoria	OR
Baker County	Baker City	OR
Baker School District	Baker City	OR
Beaverton School District	Beaverton	OR

Brookings-Harbor School District	Brooking	OR
Canyon County	Caldwell	OR
Central Curry School District	Gold Beach	OR
Chehalem Park & Recreation District	Newberg	OR
City of Baker City	Baker City	OR
City of Milwaukie	Milwaukie	OR
City of Newberg	Newberg	OR
Columbia Basin Care Facility	The Dalles	OR
Columbia Gorge Community College	The Dalles	OR
Community Services Consortium	Corvallis	OR
Delphian School - Oregon	Sheridan	OR
Dufur School District	Dufur	OR
Eastern Oregon University	La Grande	OR
Forest Grove, City of	Forest Grove	OR
Gaston School District #511j	Gaston	OR
Gervais School District	Gervais	OR
Greater Albany Public School District	Albany	OR
Gresham-Barlow School District	Gresham	OR
Hermiston Public Library	Hermiston	OR
Hillsboro School District	Hillsboro	OR
Hood River County	Hood River	OR
Hosanna Christian School	Klamath Falls	OR
Housing and Community Services Agency	Eugene	OR
Jefferson County - Oregon	Madras	OR
Knappa School District	Astoria	OR
Lane County School District #4J	Eugene	OR
Lebanon Community Schools #9	Linn	OR
Lewis & Clark College	Portland	OR
Linn Benton Lincoln ESD	Albany	OR
Linn County - Oregon	Albany	OR
Linn-Benton Housing Authority	Albany	OR
Lower Umpqua Hospital	Reedsport	OR
Mt. Hood Community College	Mt. Hood	OR
Morrow County School District	Lexington	OR
Newberg School District #29J	Newberg	OR
North Santiam School District	Stayton	OR
North Wasco County School District	The Dalles	OR
Oregon Episcopal School	Portland	OR
Oregon State Legislature	Salem	OR
Perrydale School District	Amity	OR
Portland State University	Portland	OR
Reynolds School District	Fairview	OR
South Coast ESD - Oregon	Coos Bay	OR
St. Mary's School - Oregon	Medford	OR
Sweet Home School District #55	Sweet Home	OR
Tillamook School District	Tillamook	OR
Tualatin, City of	Tualatin	OR
Umatilla-Morrow ESD	Pendleton	OR
Union County	La Grande	OR
University of Portland	Portland	OR
Wallowa County - Oregon	Enterprise	OR
Warrenton-Hammond SD #30	Warrenton	OR
West Linn Wilsonville SD	Tualatin	OR

Willamette ESD - Oregon

Salem

OR

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Spoooner School District

Spoooner

WI

# **KCDA** **PURCHASING COOPERATIVE**

18639 – 80<sup>th</sup> Ave. S. ♦ P.O. Box 5550 ♦ Kent, WA 98064-5550 ♦ Phone 425-251-8115 ♦ Fax 253-395-5402 ♦ [www.kcda.org](http://www.kcda.org)

## Bidder's Mailing List Application

The Board of Directors of the King County Directors' Association (KCDA) wishes to take this opportunity to thank you for your interest in bidding to our purchasing department. KCDA is very proud of the excellent list of vendors/suppliers/manufacturers representatives who continually supply technical support as well as very competitive prices.

Before your name can be placed on the mailing list, certain basic information is required about your company. Please complete the attached questionnaire and return it promptly to the address shown above; Attention: Dave Uglem; Reference: Bidder's Mailing List. Additional pages have been submitted listing the types of supplies, materials or services currently being bid by KCDA. Please check in the space(s) provided, for the bids you desire. Any vendor who fails to provide complete and accurate information on this application is subject to disqualification as a bidder.

After placement of the bidder's name on the mailing list, it is each supplier's duty to respond to a bid call or note in writing, that you are unable to bid on this invitation but you wish to remain on the active bidder's mailing list. Failure to respond will show an indication of lack of interest or change in the vendor's policy and may result in the removal of the vendor's name from the active bidder's list.

If additional assistance is required, please call me at (425) 251-8115, ext. 143, or write to the address at the top of the form.

Respectfully,

*Dave Uglem*

Dave Uglem  
Purchasing Manager  
[duglem@kcda.org](mailto:duglem@kcda.org)

# BIDDER'S MAILING LIST APPLICATION

To: King County Directors' Association  
PO Box 5550  
Kent, WA 98064-5550

Date of Application \_\_\_\_\_

1. Applicants name and address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Address to which bid forms are to be  
mailed(if different than #1)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

Fax # \_\_\_\_\_

E-mail Address \_\_\_\_\_

3. Type of organization (check one) Individual \_\_\_\_ Partnership \_\_\_\_ Corporation \_\_\_\_ Non-profit \_\_\_\_

dba (if applicable) Legal Entity/Parent Organization

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Federal Tax ID or Social Security number \_\_\_\_\_

5. Names of officers, owners or partners:

President/Owner

Vice President

Secretary

\_\_\_\_\_  
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6. Business authority:

Washington State Business License Number (if applicable) \_\_\_\_\_

Expiration Date \_\_\_\_\_

7. Size of business:

Small business concern (complete A & B) \_\_\_\_\_

Other than small business \_\_\_\_\_

A. Average number of employees for four preceding quarters: \_\_\_\_\_

B. Average annual sales for preceding three fiscal years: \_\_\_\_\_

8. Net worth: \$ \_\_\_\_\_ as of \_\_\_\_\_ (date)

9. Credit references (list at least 3)

Reference name

Address

Telephone number

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10. Certification and signature: I certify that the information supplied herein (including all attached pages) is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (print in ink)

\_\_\_\_\_  
Title

Please check the space(s) provided for the supplies, materials or service you desire to have your company listed to receive bids from the KCDA Purchasing Department.

**ART SUPPLIES:**

- |                                                 |                                               |                                                     |
|-------------------------------------------------|-----------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Art Brushes 152        | <input type="checkbox"/> Crayons 155          | <input type="checkbox"/> Paints, Acrylic 150        |
| <input type="checkbox"/> Art Paper/Sup 150, 155 | <input type="checkbox"/> Easels 155           | <input type="checkbox"/> Paints, Oil 150            |
| <input type="checkbox"/> Artist Pens 038, 039   | <input type="checkbox"/> Foam Board 155       | <input type="checkbox"/> Semimoist Water Colors 150 |
| <input type="checkbox"/> Beads 155              | <input type="checkbox"/> Friendly Plastic 150 | <input type="checkbox"/> Silk Screen Supplies 150   |
| <input type="checkbox"/> Burlap 155             | <input type="checkbox"/> Glitter 155          | <input type="checkbox"/> Speedball Supp 150, 155    |
| <input type="checkbox"/> Buttons 155            | <input type="checkbox"/> Glue Guns/Sticks 150 | <input type="checkbox"/> Styro Balls/Sheets 155     |
| <input type="checkbox"/> Canvas Boards 155      | <input type="checkbox"/> Linoleum 150         | <input type="checkbox"/> Temperas 150, 155          |
| <input type="checkbox"/> Chalk 038, 150         | <input type="checkbox"/> Macramé Cords 150    | <input type="checkbox"/> Tissue Paper 150           |
| <input type="checkbox"/> Charcoal 150           | <input type="checkbox"/> Masonite Board 155   | <input type="checkbox"/> Water Colors 150           |
| <input type="checkbox"/> Cold Water Dyes 155    | <input type="checkbox"/> Modeling Clay 150    | <input type="checkbox"/> Yarn 150                   |
| <input type="checkbox"/> Corobuff 155           | <input type="checkbox"/> Needles 150          |                                                     |

**AUDIO VISUAL SUPPLIES:**

- |                                                  |                                                    |                                              |
|--------------------------------------------------|----------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Cassette Tapes 050      | <input type="checkbox"/> Projection Carts 050      | <input type="checkbox"/> Transparencies 050  |
| <input type="checkbox"/> Laminating Film 050     | <input type="checkbox"/> Projection Screens 050    | <input type="checkbox"/> VCR's 050           |
| <input type="checkbox"/> Laminator 050           | <input type="checkbox"/> Tape/Cassette Players 050 | <input type="checkbox"/> Digital Cameras 050 |
| <input type="checkbox"/> Camcorders 050          | <input type="checkbox"/> Televisions 050           | <input type="checkbox"/> Video Tapes 050     |
| <input type="checkbox"/> Overhead Projectors 050 |                                                    |                                              |

**CERAMICS:**

- |                                      |                                            |                                       |
|--------------------------------------|--------------------------------------------|---------------------------------------|
| <input type="checkbox"/> Books 160   | <input type="checkbox"/> Glazes 160        | <input type="checkbox"/> Stilts 160   |
| <input type="checkbox"/> Brushes 160 | <input type="checkbox"/> Kilns 160         | <input type="checkbox"/> Supports 160 |
| <input type="checkbox"/> Clays 160   | <input type="checkbox"/> Raw Materials 160 | <input type="checkbox"/> Tools 160    |
| <input type="checkbox"/> Cones 160   | <input type="checkbox"/> Sponges 160       |                                       |

**CUSTODIAL:**

- |                                                       |                                                    |                                                      |
|-------------------------------------------------------|----------------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Air Filters 061              | <input type="checkbox"/> Fire Extinguishers 180    | <input type="checkbox"/> Ladders 061                 |
| <input type="checkbox"/> Antifreeze 205               | <input type="checkbox"/> Floor Maint. Machines 261 | <input type="checkbox"/> Mops, Dust/Wet 060          |
| <input type="checkbox"/> Batteries 061                | <input type="checkbox"/> Floor Mats 060            | <input type="checkbox"/> Padlocks 061                |
| <input type="checkbox"/> Brushes/Brooms 060, 061      | <input type="checkbox"/> Floor Pads 060            | <input type="checkbox"/> Paint Brushes 061           |
| <input type="checkbox"/> Buckets/Wringers 060         | <input type="checkbox"/> Floor Screens 060         | <input type="checkbox"/> Rags/Wipers 060             |
| <input type="checkbox"/> Can Liners 065               | <input type="checkbox"/> Garbage Cans 060          | <input type="checkbox"/> Sanitary Napkins 065        |
| <input type="checkbox"/> Chair Glides/Crutch Tips 061 | <input type="checkbox"/> Garden Tools 061          | <input type="checkbox"/> Sash Cords 061              |
| <input type="checkbox"/> Chemicals/Cleaners 070       | <input type="checkbox"/> Glazing Compounds 061     | <input type="checkbox"/> Squeegees 060               |
| <input type="checkbox"/> Clocks 065                   | <input type="checkbox"/> Gloves, Custodial 060     | <input type="checkbox"/> T Tissue/Dispensers 065,060 |
| <input type="checkbox"/> Facial Tissue 065            | <input type="checkbox"/> Grounds Maintenance 061   | <input type="checkbox"/> Towels/Dispensers 060, 065  |
| <input type="checkbox"/> Fertilizers 062              | <input type="checkbox"/> Hand Trucks 061           | <input type="checkbox"/> Waste Receptacles 060       |
| <input type="checkbox"/> Plastic Glazing Sheets 206   |                                                    |                                                      |

**FIRST AID:**

- |                                         |                                             |                                                  |
|-----------------------------------------|---------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Bandages 110   | <input type="checkbox"/> First Aid Kits 110 | <input type="checkbox"/> PE Medical Supplies 110 |
| <input type="checkbox"/> Cleaners 110   | <input type="checkbox"/> Helmets 110        | <input type="checkbox"/> Raincoats 110           |
| <input type="checkbox"/> Compresses 110 | <input type="checkbox"/> Merit Pins 110     | <input type="checkbox"/> Splints 110             |
| <input type="checkbox"/> Cotton 110     | <input type="checkbox"/> Nurses Cots 130    | <input type="checkbox"/> Tapes 110               |
| <input type="checkbox"/> Eye Charts 110 | <input type="checkbox"/> Patrol Vests 110   |                                                  |

**FOOD:**

- |                                                   |                                            |                                           |
|---------------------------------------------------|--------------------------------------------|-------------------------------------------|
| <input type="checkbox"/> Can Fruit/Vegetables 085 | <input type="checkbox"/> Oil & Cheeses 088 | <input type="checkbox"/> Staple Foods 080 |
|---------------------------------------------------|--------------------------------------------|-------------------------------------------|

**FURNITURE:**

- |                                                    |                                                 |                                                     |
|----------------------------------------------------|-------------------------------------------------|-----------------------------------------------------|
| <input type="checkbox"/> Bulletin Boards 130       | <input type="checkbox"/> Office 130,134,136,265 | <input type="checkbox"/> Wall Panels 130, 265       |
| <input type="checkbox"/> Classroom 130,134,136,265 | <input type="checkbox"/> Shelving 130,265       | <input type="checkbox"/> Whiteboards 130            |
| <input type="checkbox"/> Floor Mats 130            | <input type="checkbox"/> Stools 130,134,136,265 | <input type="checkbox"/> Wood 130,134,136,265       |
| <input type="checkbox"/> Metal 130,134,136,265     | <input type="checkbox"/> Tables 130,134,136,265 | <input type="checkbox"/> Workstations 130, 134, 265 |

**GENERAL SUPPLIES:**

- |                                                   |                                                 |                                                       |
|---------------------------------------------------|-------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Binders 014              | <input type="checkbox"/> Erasers 030            | <input type="checkbox"/> Rubber Bands 035             |
| <input type="checkbox"/> Cash Box 035             | <input type="checkbox"/> File Folder Frames 030 | <input type="checkbox"/> Rubber Fingers 030           |
| <input type="checkbox"/> Collators 030            | <input type="checkbox"/> Flags 032              | <input type="checkbox"/> Rulers 032                   |
| <input type="checkbox"/> Computer Accessories 035 | <input type="checkbox"/> Label Holders 020, 030 | <input type="checkbox"/> Scales, Postal 030           |
| <input type="checkbox"/> Convention Badges 030    | <input type="checkbox"/> Labels 030             | <input type="checkbox"/> Scissors 032                 |
| <input type="checkbox"/> Copyholders 032          | <input type="checkbox"/> Magnifying Glasses 030 | <input type="checkbox"/> Sheet Protectors 030         |
| <input type="checkbox"/> Correction Supplies 030  | <input type="checkbox"/> Maps/Globes 036        | <input type="checkbox"/> Sorters 035                  |
| <input type="checkbox"/> Data Binders 030         | <input type="checkbox"/> Numbering Machines 032 | <input type="checkbox"/> Staplers 032                 |
| <input type="checkbox"/> Data Racks 030           | <input type="checkbox"/> Paper Trimmers 030     | <input type="checkbox"/> Tapes/Adhesives 033          |
| <input type="checkbox"/> Desk Files 035           | <input type="checkbox"/> Pencil Sharpeners      | <input type="checkbox"/> Trays 035                    |
| <input type="checkbox"/> Desk Organizers 030      | <input type="checkbox"/> Push Pins 035          | <input type="checkbox"/> Vinyl Letters 035            |
| <input type="checkbox"/> Desk Trays 035           | <input type="checkbox"/> Ribbons 030            | <input type="checkbox"/> Whiteboard Cleaner 030       |
| <input type="checkbox"/> Diskettes/Files 030      | <input type="checkbox"/> Rotary Files 035       | <input type="checkbox"/> Writing Instruments 038, 039 |

**INDUSTRIAL ART SUPPLIES:**

- |                                                    |                                             |                                              |
|----------------------------------------------------|---------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Abrasives 189             | <input type="checkbox"/> Goggles 180        | <input type="checkbox"/> Solder/Flux 180     |
| <input type="checkbox"/> Brushes 060,061           | <input type="checkbox"/> Lubricants 180     | <input type="checkbox"/> Styrofoam 180       |
| <input type="checkbox"/> Ear Plugs 180             | <input type="checkbox"/> Metals 182         | <input type="checkbox"/> Washers 185         |
| <input type="checkbox"/> Electrical Cord 180       | <input type="checkbox"/> Rags 060           | <input type="checkbox"/> Welding Apparel 180 |
| <input type="checkbox"/> Fasteners 185             | <input type="checkbox"/> Resins 180         | <input type="checkbox"/> Welding Rod 180     |
| <input type="checkbox"/> Finishes 180              | <input type="checkbox"/> Safety Glasses 180 | <input type="checkbox"/> Wire 180            |
| <input type="checkbox"/> Foundry Supplies 170, 180 | <input type="checkbox"/> Safety Tape 180    |                                              |



**INDUSTRIAL ART TOOLS:**

- \_\_\_ Bandsaw Blades 175
- \_\_\_ Chisels 175
- \_\_\_ Clamps 170
- \_\_\_ Cutters 175
- \_\_\_ Files 175
- \_\_\_ Gauges 170
- \_\_\_ Grinding Wheels 189
- \_\_\_ Hammers 170
- \_\_\_ Knives 175
- \_\_\_ Metal 182
- \_\_\_ Micrometers 170
- \_\_\_ Planes 170
- \_\_\_ Pliers 170
- \_\_\_ Power Tools 170
- \_\_\_ Propane Tools 170
- \_\_\_ Punches 170
- \_\_\_ Saws & Blades 170, 175
- \_\_\_ Screwdrivers 170
- \_\_\_ Snips 170, 175
- \_\_\_ Soldering Guns 170
- \_\_\_ Squares 170
- \_\_\_ Stamps 170
- \_\_\_ Stones 189
- \_\_\_ Tape Measures 170
- \_\_\_ Taps & Dies 175
- \_\_\_ Twist Drills 175
- \_\_\_ Vise 170
- \_\_\_ Wood Dowels 180
- \_\_\_ Wrenches 170

**LAMPS:**

- \_\_\_ Ballasts 202
- \_\_\_ Fluorescent 193
- \_\_\_ Incandescent 193
- \_\_\_ Mercury Vapor 193
- \_\_\_ Projection 190
- \_\_\_ Sodium 193
- \_\_\_ Stage/Studio 190, 193

**LIBRARY:**

- \_\_\_ Binding Machine/Combs 020
- \_\_\_ Book Cards 020
- \_\_\_ Book Ends 020
- \_\_\_ Book Tape 020, 033
- \_\_\_ Book Trucks 020
- \_\_\_ Cold Laminating Film 020
- \_\_\_ Trays 020, 035

**LUNCHROOM:**

- \_\_\_ Aprons 100
- \_\_\_ Containers/Trays 105
- \_\_\_ Cups 105
- \_\_\_ Dish Towels 100
- \_\_\_ Foil 105
- \_\_\_ Gloves 100
- \_\_\_ Napkins 065
- \_\_\_ PVC Film 105
- \_\_\_ Silverware: Plastic/Mtl 100
- \_\_\_ Straws: Paper/Plastic 105

**MECHANICAL DRAWING:**

- \_\_\_ Curves 140
- \_\_\_ Drawing Boards 140
- \_\_\_ Drawing Papers 140
- \_\_\_ Drawing Sets 140
- \_\_\_ Drawing Vellum 140
- \_\_\_ Erasing Machines 140
- \_\_\_ Pencil Pointers 140
- \_\_\_ Plastic Triangles 140
- \_\_\_ Plotter Supplies 140
- \_\_\_ Protractors 140
- \_\_\_ Technical Pens 140
- \_\_\_ Templates 140
- \_\_\_ T-squares 140

**MISCELLANEOUS:**

- \_\_\_ Apple Computers 334
- \_\_\_ Appliances 300
- \_\_\_ Cardboard Boxes 309
- \_\_\_ Carpet 340
- \_\_\_ Musical Supplies 342
- \_\_\_ Playground Matting 315
- \_\_\_ Early Childhood 296
- \_\_\_ Calculators 371
- \_\_\_ Bleachers 374
- \_\_\_ Gateway Computers 334
- \_\_\_ IBM & HP Computers 334
- \_\_\_ Lunchroom Equipment 101
- \_\_\_ Musical Instruments 342
- \_\_\_ Tier III Computer 334
- \_\_\_ Security Products 372
- \_\_\_ Playground Equipment 315
- \_\_\_ Networking Equipment 334
- \_\_\_ Auditorium Seating 374
- \_\_\_ Poly Wrap 309
- \_\_\_ Portable Classrooms 255
- \_\_\_ Printing Services 331
- \_\_\_ Science Supplies 293
- \_\_\_ Compaq Computers 334
- \_\_\_ Time/Attendance 358
- \_\_\_ Warehouse Supplies 309
- \_\_\_ Lockers 374

**OFFICE EQUIPMENT:**

\_\_\_ Copier Supplies 037  
\_\_\_ Copiers 213  
\_\_\_ Duplicators 213

\_\_\_ Mimeographs 213  
\_\_\_ Printer Supplies 334

\_\_\_ Scanners/Printers 334  
\_\_\_ Shredders 035

**PAPER SUPPLIES:**

\_\_\_ Adding Machine Rolls 015  
\_\_\_ Butcher Paper 015  
\_\_\_ Calendars 010  
\_\_\_ Carbon Paper 015  
\_\_\_ Carbonless Forms 019  
\_\_\_ Chipboard 015  
\_\_\_ Composition Books 015  
\_\_\_ Construction paper 011  
\_\_\_ Continuous Papers 019  
\_\_\_ Copy/Printing 019  
\_\_\_ Drawing Paper 015  
\_\_\_ Easel Pads 015

\_\_\_ Envelopes 015  
\_\_\_ File Folders 010  
\_\_\_ Foil Paper 010  
\_\_\_ Index Cards 010  
\_\_\_ Index Tabs 010  
\_\_\_ Index, Cover 019  
\_\_\_ Kraft 015  
\_\_\_ Newsprint 015  
\_\_\_ Note pads, Adhesive 015  
\_\_\_ Notebooks 015  
\_\_\_ Offset Paper 019  
\_\_\_ Parchment 019

\_\_\_ Portfolios 015  
\_\_\_ Post-it Pads 015  
\_\_\_ Railroad Board 010  
\_\_\_ Report Covers 015  
\_\_\_ Ruled Pads 015  
\_\_\_ Ruled Papers 015  
\_\_\_ Scratch Pads 015  
\_\_\_ Stars 015  
\_\_\_ Tagboard 015  
\_\_\_ Text/Cover 019  
\_\_\_ Transfer Plus Paper 015

**PHYSICAL EDUCATION SUPPLIES:**

\_\_\_ Archery 120  
\_\_\_ Balls, Inflated 121  
\_\_\_ Baseballs 120  
\_\_\_ Basketball 120  
\_\_\_ Bats 120  
\_\_\_ Field Hockey 120  
\_\_\_ Football 120

\_\_\_ Gym Mats 120  
\_\_\_ Intramural 120  
\_\_\_ Jump Ropes 121  
\_\_\_ Line Marking 120,121  
\_\_\_ Scorebooks 121  
\_\_\_ Soccer 120  
\_\_\_ Softball 120

\_\_\_ Sponge Balls 121  
\_\_\_ Stopwatches 121  
\_\_\_ Tape, Vinyl 120  
\_\_\_ Tennis 120  
\_\_\_ Towels 121  
\_\_\_ Track 120  
\_\_\_ Volleyball 120

**PLASTIC GLAZING:**

\_\_\_ Acrylic 206

\_\_\_ Polycarbonate 206

**TEACHING/ACADEMIC AIDS:**

\_\_\_ Class Record Books 015  
\_\_\_ Dictionaries 010  
\_\_\_ D'nealian Books 015  
\_\_\_ D'nealian Class Aids 015  
\_\_\_ Flash Cards 015

\_\_\_ Grade Books 015  
\_\_\_ Handwriting Aids 015  
\_\_\_ Judy Clocks 015  
\_\_\_ Math/Measurement 015

\_\_\_ Money, Toy/Play 015  
\_\_\_ Overhead Calculators 015  
\_\_\_ Overhead Proj. Aids 015  
\_\_\_ Ruled Butcher Rolls 015

**TRANSPORTATION:**

\_\_\_ Auto Tires 212  
\_\_\_ Cleaners 212  
\_\_\_ Parts 212

\_\_\_ School Buses 304  
\_\_\_ Tire Service 212

\_\_\_ Truck Tires 212  
\_\_\_ Tubes 212