WSU CONTRACT SPC00xxxx

Amendment X

The Contract, made and entered into by and between the state of Washington, **Washington State University**, hereinafter referred to as the "UNIVERSITY", and **NAME OF CONTRACTOR**, hereinafter referred to as “CONTRACTOR,” is amended as follows:

1. **PURPOSE OF THIS AMENDMENT**

Identify changes to be made in this table

|  |  |
| --- | --- |
| Change to | Summary of the modification |
| Scope of Work |  |
| Period of Performance |  |
| Fee amount |  |
| Expense amount |  |
| Email address for invoices |  |
| Contract Manager |  |
| Project Manager |  |

1. **SCOPE OF WORK**
2. List or describe the additional work the Contractor is to perform.
3. X
4. X
5. X
6. X
7. X
8. X

Specify deliverables and due date for each

|  |  |
| --- | --- |
| Timeline | Description of Deliverable Item |
|  |  |
|  |  |
|  |  |

1. **PERIOD OF PERFORMANCE**

Enter dates if the Amendment is to revise Period of Performance

|  |  |
| --- | --- |
| Period of Performance | Dates |
| Current date range |  |
| New end date |  |

1. **COMPENSATION AND PAYMENT**

IF no changes to compensation, delete this section. Otherwise provide amounts in table:

|  |  |
| --- | --- |
| Compensation | Amount |
| What is the current total compensation amount? | $ |
| Amount to increase fees | $ |
| Amount to increase expense allowance | $ |
| The new total compensation amount | $ |

1. **BILLING PROCEDURES**

|  |  |
| --- | --- |
| New email address for invoices |  |

1. **CONTRACT MANAGEMENT**

Provide name, address, telephone and email for any new designee.

|  |  |  |
| --- | --- | --- |
|  | Contract Manager for CONTRACTOR | Contract Manager for UNIVERSITY |
| Name |  |  |
| Address |  |  |
| Address |  |  |
| Telephone |  |  |
| Email |  |  |

|  |  |  |
| --- | --- | --- |
|  | Project Manager for CONTRACTOR | Project Manager for UNIVERSITY |
| Name |  |  |
| Address |  |  |
| Address |  |  |
| Telephone |  |  |
| Email |  |  |

Describe any other changes to be made:

All other terms and conditions of this Contract shall remain unchanged.