FY2012 Procurement Initiative for Office Supplies

National IPA became WSU’s Master Contract for office supplies on July 1, 2012, making Office Depot the exclusive provider of office supplies for all WSU units. Leveraging this segment of University purchasing power is expected to generate savings of at least $200,000 in the new fiscal year. Every unit can share in those savings!

Get Your Access to the Savings!

For access to the contract savings you’ll need a login to the contract website. Go to http://purchasing.wsu.edu/State%20Office%20Supply%20Contract to obtain the necessary login.

Many units are already familiar with the convenience and value of the master contract. They order online at https://business.officedepot.com. Please note, the contract website is not that easy-to-remember website www.officedepot.com!

There are hundreds of ways to save. The master contract offers deeply discounted pricing on a dynamic “hot list” of 1500 commonly used products. Example:

Item 927194 Sharpie Permanent Fine Point Marker, Black  retail price $1.99  contract price $0.44  savings of 78%

Beyond the hot list, 30,000 other items are priced with competitive discounts. Additional savings of up to 3% are achievable on large orders. Prices include shipping and delivery can be expected within 24-48 hours. Customer support has proven excellent.

Be a Big Saver:

$$ Choose items marked BEST VALUE on the contract website.

$$ Try remanufactured toner and ink cartridges with Office Depot brand.

Questions?
Email purchasing@wsu.edu or call 335-3541